

SIDNEY-SHELBY COUNTY HEALTH DEPARTMENT

NURSING DIVISION

POLICY AND PROCEDURE

PURPOSE: The Health Assistance Program will be available to residents of Shelby County or to those employed in Shelby County meeting eligibility criteria who are faced with a critical medical need or emergency.

POLICY: The HAP staff will interview the client to evaluate client needs. The Health Assistance Program may be used based on the following criteria:

1. A resident of Shelby County for at least 30 days
2. Must present an Identification (driver's license, SS card, etc)-copy made by HAP staff
3. A non-resident who works in Shelby County for at least 30 days
4. Not eligible for a medical card (Medicaid)
5. Cannot afford health insurance deductible
6. Cannot afford the cost of medication
7. Cannot afford treatment recommended by a medical provider
8. Is not eligible for any other available program
9. Does not have health insurance
10. Medical expense not covered by insurance
11. Maximum lifetime of \$350/person
12. Funds are to NOT to be used for birth control including abortions
13. services not covered by the Medicaid card (Ex. Spin down medical assistance)

PROCEDURE: The Health Assistance Program has criteria and an interview process to identify services needed. The application form requirements are evaluated for approval. The project coordinator will refer the client to other possible programs they may be eligible for. The funds are to be the last resort.

The application process is required and the client is referred to the needed service or agency as needed.

The process may require appointments with physicians, etc. A voucher system will be used for billing and to identify the follow through of the client.

The information will remain confidential and HIPAA compliant. However, unidentifiable data will be used for evaluation of the program.

Funds **NOT** to be used for the following:

1. birth control including abortions
2. alternative therapies
3. elected termination of birth
4. other services not licensed by the state of Ohio
5. cosmetic procedures including orthodontic braces
6. payment to government agencies to pay for a spin down-payment; must go to the provider of services
7. limit pain prescriptions payment based on the situation; pain meds may not be refilled for at least 90 days.